

How to use Zoom



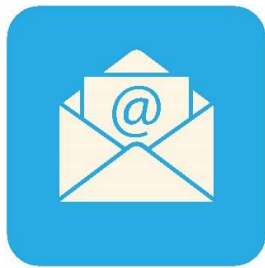
Highshore is using Zoom video calls to contact students and families. This is a guide to help you get started.

To use Zoom you will need:

1. A computer, tablet or smartphone (which has a microphone and webcam).



2. An email account.



If you need help setting up an email account, please contact the school and we will try our best to help.

3. The Zoom app and account.



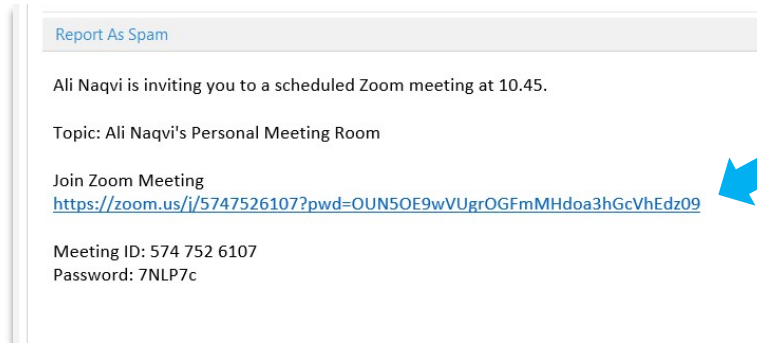
Download the Zoom App or go to the Zoom website

- Click on **Sign up**
- To sign up you will need an **email account**
- Enter your details and create a **password** (you will need this every time you use zoom)
- Zoom will send you an email to **activate your account**



To join a video meeting:

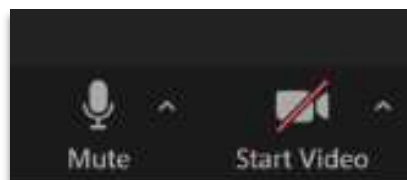
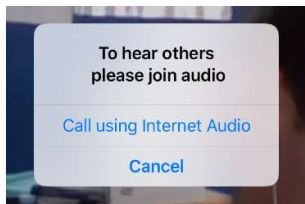
- 4. You will receive an email from the school. The email will contain a link. Click on the link.**



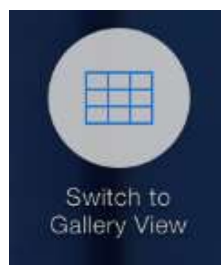
- 5. Join the meeting.** You may have to wait for the host to admit you.

Please wait, the meeting host will let you in soon

- 6. Enable video and audio.** This might look different depending on the device you are using.



- 7. Change to gallery View to see everyone.**



You are ready start