

# Minutes of Highshore Parents Group Meeting

**Monday 24th April 2017**

**Present:** Don, Christine, Ullie, Sussie, Sarah, Michelle, Christiana, Antonia, Celestine, Patrick, Leslyn, Nancy, Eileen

**Apologies:** Al, Jackie, Beverley, Tijen, Mariatu, Temple, Minetta

**Don welcomed the group. Also Patrick Morris was introduced as new member**

The minutes from meeting held on the **20 March 17** were read and agreed.

## **Matters Arising:**

These were taken up and discussed within the meeting

## **Review of Recent Events:**

Eileen thanked the Parents Group for their support of the following activities in the **Spring Term:**

1. **The Challenge Meeting** – 21 February – 6<sup>th</sup> Form pupils and parents
2. **World Book Day** – 3 March
3. **International Evening** – 10 March
4. **Comic Relief Day** – 24 March – Whole school event.
5. **Market Stall Sales Southwark Offices** – 29 March

## ***Feedback from the Parent Group International Evening – 10 March 17***

Don submitted feedback from the International Evening for the School News letter  
Guest entertainers (Simba and Janet) were thanked for their excellent performances  
The funds raised from the event would be used towards the School PROM.

A review of lessons learnt for improvement were also noted.

The attendance sheet would include a column for pupil class and all members would remain to clear up after the disco has ended as well as maintain a presence throughout the evening.

## **Review of Forthcoming Events:**

Eileen highlighted a list of school events for the **Summer Term** which required support by the Parent Group. These include the following:

Date	Event	Comments
Monday 15 May	Scholastic Book Fair All Day Event – Allocation on rota basis selling books and promoting reading.	9am – 11 am 11am – 1pm (Lunch provided) 1pm – 3pm
Wednesday 17 May	Highshore gets Moving A Day of Sports and Activities including: dancing, kick boxing, line dancing etc.	9am – 3pm (Six Volunteers)
Sunday 21 May	Camberwell Green Market – (Two volunteers)	11am – 2pm 2pm – 5pm
Tuesday 13 June	Year 6 Parents Meeting Meet, Greet and Recruit potential new members	4pm – 6.30pm All Members

Friday 23 June	London and the Arts All Day Event	9am – 3pm (Six Volunteers)
Friday 7 July	Leaver's Prom 3.15pm – 8.30pm	All Members

***NB. Parent Group members were nominated against the above events and the list will be finalised at the next Resource Meeting on 8 May 17 – (see Table 1 attached)***

**Further Comments:**

***Arrangements for the School PROM:***

Eileen stated that the current number of leavers so far would be 18 (15 boys and 3 girls). This would be confirmed by our next meeting on the 8 May, but would budget for a total of 20 with 16 rosettes and 4 sashes (boys and girls respectively) and 20 T- shirts.

It was also decided that based on last year it would be another whole school event, but early invitations would be sent to leavers and their families to confirm the numbers.

Just Hospitality has agreed to provide the main food, which will be supplemented by contributions from members of the Parent Group.

Eileen also confirmed that the music, slide show, photo booth, autograph books, amended attendance sheets and staging area would be arranged for evening as last year.

Leslyn confirmed that she had ordered balloons (weights and string required), crepe paper, (blue and white) as part of the decorations. Banners and table decorations from last year would also be used.

Some of these (including posters, letters etc) could be started at our next resource meeting. It was also decided not to proceed with the suggestion of gowns, but smart dress code for ALL would apply

***Scholastic Book Fair:***

It was commented how important it would be for the Parent Group to support this event by promoting and selling the books on the day.

***Parent Group invitation to Yr 6 Parents:***

Eileen suggested that a coffee morning could be held with prospective new parents.

This would be after the School Yr 6 Parents meeting on 13 June. (Proposed date 26 June)

**Follow Up Actions:**

- 1 Don to complete Parent Group Activity Support List
- 2 Eileen to provide a list of confirmed leavers for the PROM
- 3 Christine to contact and update absent members by What's App.
- 4 Christine to buy weights and string for balloons
- 5 Leslyn to bring decorations and takeaway containers to next meeting
- 6 Nancy to send Best Wishes card to Beverley

**Future Meeting Dates:**

Please ensure that the following dates are placed in your diaries:

***Parents Group Meeting – 22 May 17***

***School Half Term – 29 May – 2 June 17***

***Parents Group Meeting – 12 June 17***

***Parent Group Coffee morning with Yr 6 Parents – 26 June 17***

***Resource Group Meeting – 3 July 17***

***Leavers PROM – 7 July 17***

***End of Term – 21 July 17***

**Date of next Meeting:**

**Resource Group Meeting – 8 May 17**

**Christine (Secretary)**

**Table 1 - Highshore Parent Group Support – Summer Term dates 2017**

Date	Event/ Time	Volunteers
Monday 15 May	Scholastic Book Fair 9am – 11 am 11am – 1pm (Lunch provided) 1pm – 3pm	Christine, Christiana Antonia, Karen, Sussie, Celestine Don, Ullie
Wednesday 17 May	Highshore gets Moving 9am – 3pm	Karen, Antonia, Michelle, Christiana, Wilson, (Ullie, back up)
Sunday 21 May	Camberwell Green Market 11am – 2pm 2pm – 5pm	Winsome
Tuesday 13 June	Year 6 Parents Meeting 4pm – 6.30pm	Sarah, Ullie, Karen, Don, Christine, Celestine, Wilson
Friday 23 June	London Day 9am – 3pm	Sarah, Michelle, Christiana, Karen, Winsome
Friday 7 July	Leaver's Prom 3.15pm – 8.30pm	All members