

Minutes of Highshore Parents Group Meeting

Monday 16th January 2017

Present: Don-(Parent Chair), Christine – (Secretary), Ullie, Mariatu, Wilson, Beverley, Sarah, Jackie, Michelle, Temple, Antonia, Nancy and Eileen

Apologies: Al, Tijen, Leslyn. Karen, Minetta

Welcome and Introduction:

Don welcomed the group.

Review of Minutes 14th November 16:

These were read and agreed as accurate by the members.

Matters Arising from Minutes:

These were taken up in the meeting

Review of Membership/ Roles:

No further appointments have been made. Eileen provided an updated parent contact list which has now been distributed to the respective Parent Class Representatives.

Review of Recent Events:

Eileen expressed her sincere gratitude on behalf of her senior staff for the support given by the Parents Group during the second half of the autumn term with many successes achieved. These include the following:

- 1 **School Sixth Form and Reunion Disco** – Friday 18 November – Volunteers (Ullie, Winsome, Michelle, Wilson, Karen, Don, Christine, Beverley and Jackie)
- 2 **Visit to Borough Market** – 23 November - Volunteers – Ullie and Beverley (Jackie and Antonia as back up)
- 3 **Resource Making Meeting** – 28 November – Volunteers - All members
- 4 **Yr 10 Parents Evening** – 1st December - Volunteers – Beverley, Mariatu, Wilson, Karen and Christiana
- 5 **Visit to Southwark Council Offices** – 7th December – Volunteers – Antonia, Ullie and Sussie
- 6 ***Parents Xmas lunch** – 12th December – Meeting Room (11.30 to 2.45pm) – All Members
- 7 **KS3 Pantomime** – 14th December (approx 1.30pm before show) – Volunteers – Karen, Wilson and Don
- 8 **KS4 Pantomime** – 15th December (approx 1.30pm before show) – Volunteers – Ullie, Sarah and Beverley
- 9 **Xmas Jumper Day** - Friday 16th December – Reminder to Parents via Parent Group Forum
- 10 **End of term** – Wednesday 21st December - 1.30pm.

*The parents Group expressed their immense gratitude to Eileen, pupils and staff for providing a wonderful lunch for the group in recognition of their support to the school over the autumn term. Photos and text of the lunch will be placed on the school website.

Q and A with Eileen:

A number of points were raised:

- The school would welcome support from parents to help on school trips.
- Volunteer drivers needed for the school bus. If any parents have access to a PVC licence please let Eileen know.
- The school would like donations of reading books; hats; scarves and gloves to supplement those already used or kept as reserves. These should be given to Nancy.
- Parents also raised concerns regarding parking outside the school, need for speed humps and possible children's crossing. Eileen agreed to investigate the use of appropriate school signs in the area with the council.

Eileen gave a brief presentation of some activities requiring parental support. Some of these are further highlighted in the **future events** section below also.

Communications:

Further points and comments:

- 1 Importance of current parents being in contact with new parents and engaging them in school activities.
- 2 Ensure parents regularly check the school website and twitter for current and update information.
- 3 New school pupil progress reading scheme. Volunteers have been recruited and training (by Tony) has now commenced. (See updated list attached).
- 4 Details of a writing resource pack promoting literacy was sent to parents. Hard copies were requested by members of the Parents Group. These will be provided by Eileen.
- 5 Scholastic Book Fair – Eileen briefed the Parent Group and this was followed by further discussion. (See AOB below)
- 6 SaLT and OT – Parents Advice Sessions (15min slots) – Topics include: Writing skills, Pencil grip support, Noise/ Texture sensitivity, Sensory diet, Learning programmes which can be supported at school. (Delivered by Tony, Becky, Nicola) (See Future Events below).
- 7 Story Telling Work Shop – These are being held during the Feb and May half term holidays (2days each) and Summer holidays (4days). 10/12 places available each time and parents would need to commit to the sessions and it would be on a first come basis. Topics include: Re-telling, Predictions, Remembering, Verbal reasoning, Structure and Narrative. (delivered by Tony/ Becky) (See Future Events below).
- 8 Lambeth College Open Day – Sat 4th February - Nancy informed the Group and has details on request.

A list of future events was presented and summarised with assigned actions (by **Parent Group volunteers**) in the section below:

Forthcoming/Future Events:

1. **Parents Resource Group** – Monday 30th January – (10 – 12noon) – All members
2. **SaLT and OT Therapy Parent Advice Session** – Tuesday 31 January – (9am – 11am) All members to promote (book 15min slots)
3. **Business link Day** – Tuesday 7 February (all day) – Volunteers (Jackie, Antonia, Ullie, Mariatu and Wilson) (NB. Beverley and Sussie as reserves)
4. **School Half Term** – 13th – 17th February
5. **Story Telling Work shop** – 13th and 14th February – Members to promote – (12 places available on 1st come basis)
6. **International Evening Preparation Meeting** – Monday 6 March – All Members to prepare for event.
7. **International Evening** – Friday 10 March (5pm – 8pm) – All Members

Resources:

Staples, Lanyards, Badges/ Business cards – **AI** has provided badges which will be modified with new logo (**HPG**) at next resource meeting.

Cash box – **Ullie (Temporary box from Highshore Enterprise Shop) /Eileen (Barry has provided a secure money box for the group)**

Adequate stationary infantry, papers, pens, markers, - **Group Member/ Nancy**

Display stand exhibiting activities of the Parents Group – **Nick to provide.**

Resource cupboard to be tidied and shelves labelled at next resource meeting – **Group Members**

Ullie will obtain disco lights for future social events.

Eileen will provide raffle donations (£40 New Look voucher and bottle of champagne) for our next school social event. Just Hospitality are also planning to donate a selection of food.

AOB:

It was noted that some parents were experiencing difficulty in accessing the school website for key information. It was therefore suggested that **Nick** could give a demonstration on navigation at the next meeting and answer any questions too.

Scholastic Book Fair – Following further discussion it was decided that the Group would be able to implement the scheme early in the summer term with further details and preparation.

Don to provide texts/wording for Parent Group Members to use to communicate with their respective class group.

Date of Next Meeting – 30th January 2017 Resource Making Meeting

20th February 2017, 10am, Parents Group Meeting

Christine Burford – Secretary

Date 16 January 17

Highshore Parent Reading Volunteers – (Updated)

P a r e n t	P u p i l	C l a s s	D a y	T i m e	H o u r s
U l l i e	Diara	Garnet	M o n d a y	9 a m	m o r n i n g
Beverley	Tristan	Garnet	Monday/Tues	9 a m	m o r n i n g s
S u s i e	Angel	8/9	Monday/Tues	1 0 a m	m o r n i n g s
Antonia	Anthony	7E	Monday/Wedn	9 a m	m o r n i n g s
Winsome	Aleasha	7S	Monday/Thurs	a m / p m	Depending on shift
Minetta	Mario	8	Wednesday	9 a m	m o r n i n g s
Michelle	Mario	8	T u e s d a y	9 a m	m o r n i n g s
Jackie	Jack	13	<i>After Christmas in the New Year</i>		