



HIGHSHORE SCHOOL

Admissions Policy

Context

Highshore is a Local Authority community Special school for young people aged 11-19 who have complex mixed needs.

The admissions process is the responsibility of the Headteacher.

Admissions Criteria

Highshore will admit pupils:

- If there is a vacancy and if there is an appropriate class group
- If the pupils needs can be met by the school
- If the pupils needs can be accommodated without adversely affecting the education of the other pupils at the school

Priority for all places is given to Southwark residents. Requests for places for out of borough pupils are considered on an individual basis.

Admissions Procedure for families

- Highshore holds regular open morning (at least two every half term). The first step is to attend an open morning during which there will be an opportunity to see the school and meet the Headteacher
- Parents should register their interest in Highshore with the Local Authority
- The Local Authority should request a place for the pupil at Highshore
The Headteacher will review the statement/EHC Plan to establish whether a place can be offered. The Headteacher may visit the young person in their current school and /or may ask them to visit Highshore as part of the process
- The Headteacher will give their view to the Local Authority
- The SEN panel will make their final decision
- If a place is offered a start date will be agreed and a bespoke package of visits will take place
- Parents will need to apply separately to school transport should transport be required

Sixth Form Admissions

We usually have a small number of places each September for pupils who wish to join our Sixth Form. It is advisable to contact the Headteacher as soon as possible regarding these places as once a place is offered a bespoke transition package can be put in place

Eileen Ollieuz
November 2016

Julia A. Field

.....Chair of Governors

28/11/16.....date

Eileen Ollieuz

.....Headteacher

28.11.16.....date

This Policy will be reviewed annually