



HIGHSHORE SCHOOL

4 July 2016

Dear Parents & Carers,

Leavers Assembly 2016

We are holding our leavers assembly on **Wednesday 13 July 10am**. This will be a lovely opportunity to celebrate all that your child has achieved during their time at Highshore.

Kindly note the change of time, this is due to the large number leavers this year. The assembly will be followed by refreshments. We expect the assembly and refreshments to be finished by 12.30pm at the latest.

Due to space in the hall, could you return the slip below no later than Friday 11 July so that we can make sure that there is enough space for everyone.

I look forward to seeing you then.

Yours sincerely,

Eileen Ollieuz
Headteacher



Leavers Assembly 2016 – Reply Slip

Please return this slip to Sue Perry in the school office no later than Friday 11 July.

Pupils Name _____ Class _____

Parents Name _____

I will be attending the leavers assembly on Wednesday 13 July 2016

Total number of family members attending _____

I will not be attending the leavers assembly on Wednesday 13 July 2016

Signed _____ Date _____