

Minutes of Highshore Parents Group Meeting

Monday 12th September 2016

Present: Don-(Parent Chair), Christine – (Secretary), Ullie, Mariatu, Wilson, Winsome, Al, Tijen, Nicola, Sussie, Antonia, Nancy and Eileen

Apologies: Minetta, Karen (Vice Chair), Leslyn and Jackie.

This was the first meeting of the Parents Group for the new school year.

Welcome and Introduction:

Don gave a vote of thanks to all the parents for their hard work during the past school year and cited many successes and noticeable achievements. He then welcomed the group including a number of new parent members and conducted an around the table introduction of each member.

Review of Membership/ Roles

The Committee members were re-elected to their posts and Al agreed to act as support to the treasurer.

Chair person – Don Burford

Vice Chair – Karen Fenn

Secretary – Christine Burford

Treasurer – Mariatu Kargbo

Vice Treasurer – Al Yalchin

Events Manager – Ullie Dumas

Appointments of Class Representative were also reviewed. The role of the representative is to be an advocate of views and information between the Parent Group and Parent class members on important school issues and activities.

The following **Class Representatives** have been elected:

Winsome Kenton – Class 7S

Minetta Alman – Class 8

Tijen Yalchin – Class 7S

Sussie Nti – Class 8/9

Antonia Thomas – Class 7E

Mariatu Kargbo – Class 10M

Nicola Porter – Class 7E

Wilson Idowu – Class 11L

Ullie Dumas – Class Garnet

Karen Fenn – Class 13/14

Beverley Carr – Class Garnet

Jackie Percival – Class 13K

Christine Burford – Class 14C

Class Representatives are still required for the following Classes.

Year 7/8 Year 11M

Year 9 Year 11J

Year 10R Year 12M

(These will be further advertised).

A number of points were raised:

- The school would welcome support from parents to help on school trips.
- Volunteer drivers needed for the school bus. If any parents have access to a PVC licence please let Eileen know.
- The school would like donations of reading books; hats; scarves and gloves to supplement those already used or kept as reserves.

Eileen gave a brief presentation to address some of the activities requiring parent support which were further discussed under the **future events** section below.

Review of Forthcoming Events:

Eileen expressed her sincere gratitude on behalf of her senior staff for the support given by the Parents Group over the past year with many successes achieved. She looked forward to the Group further supporting the school in a number of events this term and some are highlighted below:

Monday 19th September – Yr 13 and 14 Parents Meeting 3.30pm.

Volunteers so far – Don, Christine, Winsome, Karen, Jackie, Nancy

Tuesday 27th September – Parents and Governors Coffee Meeting 9.30am - all to attend if available

Monday 3rd October – Yr 7 Parents Evening 3.30pm – Help with refreshments and setting up.

Volunteers so far – Don, Christine, Wilson, Mariatu, Sussie

Monday 10th October – Parents Resource Meeting – 10am (with lunch)

Volunteers – All members

Monday 10th October – Year 11 Parents Evening – 3.30pm - all to attend if available

Can any parents **not already named** and **wishing** to help **please indicate their support** for any of the **above events** and let either **Don or Eileen** know via the office.

Further points and comments:

- 1 Importance of current parents being in contact with new parents and engaging them in school activities.
- 2 Ensure parents regularly check the school website and twitter for current and update information.
- 3 Review the attendance list and contact each parent by text etc. to thank them for their continued support.
- 4 Review lessons learnt and successes from past Parent Group events
- 5 Organise a possible re-union of past pupils (with disco) in order to update and track destinations.
- 6 Maintain a contact list of all businesses that have supported the school in past events.
- 7 Investigate the making of badges and business cards for the Parent Group Members – Eileen to obtain from Nick.

8, Organise a stand displaying Parent Group activities and achievements and forms for recruitment.

9. The current new school year intake is 129 pupils with 23 new pupils, 4 of which have joined the 6th form.

We look forward to all your support either with resources, contacts, spreading the word through your **Class Reps** as well as attending the **scheduled meetings** to make this school year another great success. **Please look out for further information.**

THANK YOU IN ADVANCE!

Next Meeting – 17 October 2016, 10am, Staff Meeting Room

Christine Burford - Secretary