



HIGHSHORE SCHOOL

23 October 2014

Dear Parents and Carers

Re Transfer of Statements of Special Educational Need to Education and Health Care Plans (EHCP)

You may be aware that from September 2014 Southwark is beginning the process of transferring Statements of Special Needs to Educational Health and Care Plans (EHCP). At Highshore we will start this process with our Year 14 and Year 11 pupils. Every pupil at Highshore will have an EHCP by 2018.

All the important people who work in collaboration with your child will be asked for up-to-date reports. Reports from an Educational Psychologist will be requested. Pupils and their parents will need to attend a meeting with the EP in order that we can capture as much information as possible before the Transition meeting.

The EHC plan will be far more detailed than an annual review. The EHC plan is a new document and will involve the views of pupils and their parent/carer.

We would like to invite you to a presentation at school on Monday 17th November at 3:30pm which will explain the changes and give you the opportunity to ask questions.

Yours Sincerely

Eileen Ollieuz
Headteacher

Please return to Sue Perry – School Office

Parent/Carer Name: _____

Pupil Name: _____

I will be attending the Transfer of Statements of Special Educational Need to
Education and Health Care Plans Meeting on Monday 17 November at 3:30pm

I would like a crèche place for my child

My child should go on school transport as usual

I will not be attending on Monday 17 November

Headteacher: Eileen Ollieuz · Deputy: Kevin Claringbould · School Business Manager: Jackie Cheeseman · Premises Officer: Alan Kingman

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